

# Product & Technical Specification 2020

For Shutters sold from 25th March 2020

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#### Full Height

Our most popular shutter which offers endless variations. Choose between 4 slat sizes, 3 materials, 4 control rod options and 28 colours. These shutters can be supplied with or without a dividing a mid-rail. Mid-rails provide added strength to taller panels and give enhanced flexibility in how you may control light and privacy (by adjusting the slats above the mid-rail independently to the slats below the mid-rail). It is also possible to request a break in some control rod options (concealed & hidden rods) This can offer that same flexibility without having the need for a mid-rail in the panel.

Whatever you decide please note that a full height panel will always open and close as one panel.

Full height is our best-selling style.

#### Café

Ideal for ground level windows or town houses. Café style leaves the top part of the window un-shuttered, using shutters only on the bottom part of the window. The panels often cover halfway up but they can be made to go up to any suitable position on the window. This style allows maximum light into the room yet provides privacy. However, consideration should be given to the function of the room. Bedrooms for example may need a curtain or blind to compliment café style shutters.

#### Tier on Tier

Two sets of shutter panels installed within the same frame, one set above the other. The top and bottom set open independently and this allows the greatest flexibility with controlling light and privacy. Tier on Tier shutters are generally suited to tall and narrower windows (think of a stable door). The split between tiers is generally requested in line with the top of a horizontal glazing bar present on the window. This style is very well suited to tall Victorian bay windows. + 10% for Tier on Tier Shutters

#### Solid Shutters

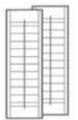
We offer a Solid Raised design for Full Height panels. These shutters are available from our **Hardwood** range and can be supplied either painted or stained (not in the Limewash finish) Solid shutters offer the best option for a near blackout solution in a room. You can choose to insert 1 or 2 Mid-rails in the solid panel as it is a good way to add extra detail.

A combination style (with solid on bottom & slats on top) can also be requested.

#### Special Shapes

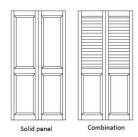
We are pleased to offer a comprehensive range of shaped shutters. Available in **Hardwood**. Shaped windows can present a real challenge when it comes to window dressing, but we are confident that we can provide the perfect solution for every window. For peace of mind a technical drawing with dimensions will be provided for sign off before production begins. A small surcharge applies to cover the additional work required at manufacturing. Shapes will be available to order via the shop soon but please speak to our team if you need support with a shaped order before then.

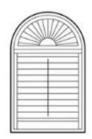
full	hei	ght	pan	el v	/Ill a	ilwa	ys c	pper





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#### Hybrawood

This shutter range is high quality and durable and available in 4 slat sizes,13 paints options, and with a choice of 4 control rod options. The outer bones of the shutter (frame, rails, and stiles) are constructed from Paulownia hardwood with ultradurable aluminium core running through each of the polyvinyl slats. This makes it significantly longer lasting than many other entry level shutters on the market. Built to last, these shutters are strong and will well age with time.

Note: it has a straight Clearview rod.

#### Hardwood

Paulownia wood has a fine and knot free grain which makes it the perfect hardwood for painting or staining. This hardwood shutter offers our full range of options – 13 paints, 11 wood stains and 4 limewash finishes. The Limewash finish clearly shows the woods grain through the paint and this range could be described as having quite a nautical/ beach vibe. If your décor is rustic or shabby chic or you like a driftwood appearance then this could be the shutter for you. Visit our samples page to request a Limewash sample.

Although it's a hardwood Paulownia is approx. 1/3 lighter in weight when compared to other hardwoods. This makes it an excellent choice for Tier on Tier shutters or wider openings.

It's great for the environment too. A deep-rooted tree with a well-developed root system, it will yield one cubic meter of hardwood in 8 years, after which a new stem will shoot. A single plantation can therefore be harvested several times, providing a sustainable, renewable source of timber. Whilst the timber is light, its strong and will not crack or split when nails or screws are used. The Paulownia shutter has a scalloped style Clearview rod and is designed to allow slat operation without any strain on the wood slats. The range does offer all 4 rod control options. Central, Off set, Clearview and Hidden.

Shaped shutters and Solid shutters are also available in Paulownia wood.

#### Waterproof Vinyl

For those areas of the home where windows are in <u>direct</u> contact with water you will need shutters that can stand up to the moisture and not warp over time. Our vinyl shutters are built to withstand the harshest of environments. They are 100% waterproof, will not fade, warp, or peel and the aluminium core running through the slat means they are highly durable. Shutters are supplied with waterproof L striker magnet plates which can be fitted to the waterproof frame during installation.

### Shutter Colour Options

Paints						
						_
Traffic White	Signal White	Pure White	Cream	Oyster White	Cream Grey	Grey White
Brown Grey	Signal Grey	Dusty Grey	Moss Grey	Traffic Grey	Black Grey	

#### Limewash



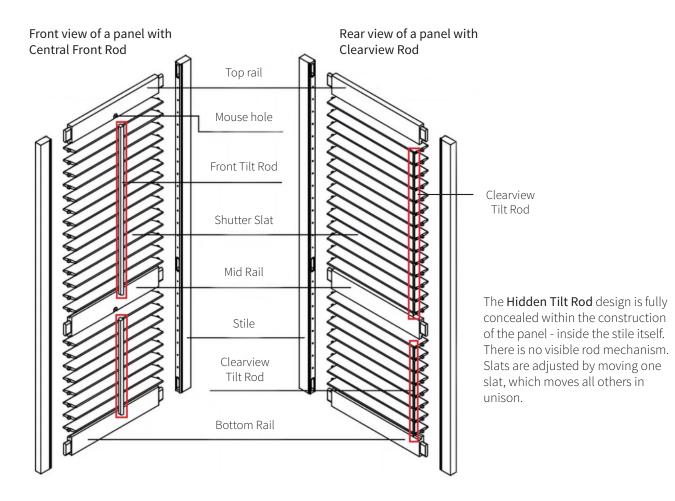
#### Stains



### **Product Options**

Hybrawood	Hardwood	Hardwood Limewash Finish	Waterproof
Traffic White 9016	Traffic White 9016	Limewash - White Grained TS40	Traffic White 9016
Signal White 9003	Signal White 9003	Limewash - Fern TS30 Signal White 900	
Pure White 9010	Pure White 9010	Limewash - Branch TS31	Pure White 9010
Cream 9001	Cream 9001	Limewash - Bark TS32	Cream 9001
Oyster White 1013	Oyster White 1013		
Grey White 0451	Grey White 0451		
Cream Grey 0452	Cream Grey 0452		
Brown Grey 0453	Brown Grey 0453		
Signal Grey 7004	Signal Grey 7004		
Dusty Grey 7037	Dusty Grey 7037		
Moss Grey 7003	Moss Grey 7003		
Traffic Grey 7043	Traffic Grey 7043		
Black Grey 7021	Black Grey 7021		
	Beach White 0412		
	Old White 0411		
	Natural 0414		
	Honey 0415		
	Rustic Grey 0418		
	Chocolate 0416		
	Dark Chocolate 0417		
	Antique Brown 0419		
	Wenge 0421		
	Walnut 0420		
	Matte Black 0413		
White Hinge	White Hinge	White Hinge	
Off White Hinge	Off White Hinge	Off White Hinge	
Black Hinge	Black Hinge	Black Hinge	
Rub Bronze Hinge	Rub Bronze Hinge	Rub Bronze Hinge	
Brass Hinge	Brass Hinge	Brass Hinge	
Antique Brass Hinge	Antique Brass Hinge	Antique Brass Hinge	
Stainless Steel Hinge	Stainless Steel Hinge	Stainless Steel Hinge	Stainless Steel Hinge
Slat Sizes	Slat Sizes	Slat Sizes	Slat Sizes
64mm 76mm 89mm 114mm	64mm 76mm 89mm 114mm	64mm 76mm 89mm 114mm	64mm 76mm 89mm 114mm
Café Full Height No Tier on Tier	Café Full Height Tier on Tier	Café Full Height Tier on Tier	Café Full Height No Tier on Tier
No Solid Shutters	Solid Raised Panels	No Solid Shutters	No Solid Shutters
No Special Shapes	Special Shape Shutters	No Special Shapes	No Special Shapes
<b>Control Rod Options</b> Central / Off set Rod Clearview / Hidden Rod	<b>Control Rod Options</b> Central / Off set Rod Clearview / Hidden Rod	Control Rod Options Central / Off set Rod Clearview / Hidden Rod	<b>Control Rod Options</b> Central / Off set Rod Clearview / Hidden Rod

#### Anatomy of a Shutter



Top and Bottom rails help to constuct the panel.

When slats are fully closed up, the Front Tilt Rod sits inside the Mouse hole.

The Front Tilt Rod connects all slats to allow them to close together. Moving the Front tilt will operate slats.

Shutter Slats come in 4 sizes. 64mm, 76mm, 89mm, 114mm.

A **Mid Rail** will add strength to taller panels. They offer flexibility on how the slats on top can be moved separately from the slats on the bottom.

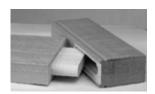
The vertical rails on either side are called **Stiles**. Along with the top and bottom rails, they form the structure of the panel.

A **Clearview Tilt Rod** is a thin metal bar on the back of the panel. It connects all slats to allow them to close together. This option allows a more open view through the slats. From the front of panel, move any slat to operate all slats.

Hidden Tilt Rod - nothing visibly connects the slats. Tilt any slat and all slats move together.

#### Shutter Glossary

#### Panel Structure



Mortise and tenon joints are used when fixing Top & Bottom rails to the Stiles. This produces an extremely strong construction.

#### Mid Rails

Mid rails can also be referred to as divider rails. They give strength to taller panels. The 1st mid rail is required when a panel is over 1800mm. A second mid rail is required when a panel is over 2400mm. Always measure from the bottom up to the midpoint of your preferred location. Occasionally your requested location may need to move + or - by approx. half of one slat size. Allowing this flexibility helps manufacturing ensure that the optimum numbers of slats can fit in the panel height and achieve the smallest size of top and bottom rails.

Below is the amount manufacturing could move the mid rail location. FYI: The mid rail is a standard size of 76mm 'tall'.

Wood & Hybrawood Shutters		Important: If you do not want your Mid rail location to move you must advise		
Slat Size	MR can move by	our team.		
64mm	+/- 25mm	"Critical" ensures this will be the "Exact" Mid rail location.		
76mm	+/- 32mm	However, that could result in the panel receiving a bigger top or bottom rail		
89mm	+/- 38mm	which may aesthetically compromise your design. Please request a drawing before manufacture if in any doubt.		
114mm	+/- 50mm			
		Note: <b>Critical</b> (Exact) mid rail requests are not an option for our Waterproof shutters range.		

#### Top and Bottom Rails

When your shutters do not have a mid-rail, the top & bottom rails will always be the same size. The minimum size could be 76mm & the max size will be determined by your slat size.

We will always work to ensure the right balance ensuring the best aesthetics whilst ensuring structural integrity.

#### Wood & Hybrawood Shutters

64mm slat – max rail size is 127mm 76mm slat – max rail size is 140mm 89mm slat – max rail size is 153mm 114mm slat – max rail size is 178mm

Shutters **with a Mid Rail** could mean the Top & Bottom Rails are not always supplied the same size. The min size could be 76mm & max size will be determined by your slat size

#### Wood & Hybrawood Shutters

64mm slat – max rail size is 140mm

76mm slat – max rail size is 153mm

89mm slat – max rail size is 178mm

114mm slat – max rail size is 191mm

#### Waterproof shutters

The minimum size for the top & Bottom rails with our Waterproof range is 76mm and the maximum size is 117mm. Note: Requests for "Critical" (Exact) mid rails are not an option for this range.

#### Shutter Glossary

#### Slat Sizes







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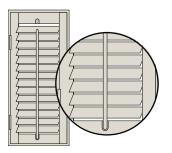
114mm

Your choice of slat will be dependent upon the look you are hoping to achieve. Generally, a small slat offers a more traditional look, whereas a bigger slat will offer a more contemporary look.

Solid shutters are available in Paulownia wood.

+ 10% for Solid Shutters

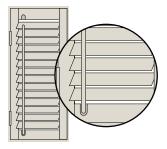
#### Tilt Rods



#### Central Front Tilt Rod

The front tilt rod is the vertical piece of wood which links the shutter slats together and allows all slats to open and close in unison.

A front tilt rod is normally located in the centre of the panel and perceived as the classic plantation shutter look.

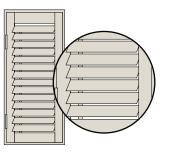


Offset Tilt Rod

The offset tilt rod is the vertical piece of wood which links the shutter slats together and allows all slats to open and close in unison.

However, the offset position is 38mm from the edge of the slats on the hinged side of the panel.

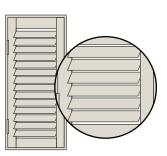
+5% for this Rod Option



Clearview Tilt Rod

A Clearview tilt rod is the term given to shutters that have a discreet aluminium tilt rod hidden at the rear of the shutter panel.

To open and close the slats you simply adjust any one of the slats and all slats attached to that rod will open in unison. Please note there is no surcharge for the Clearview tilt.



#### Hidden (In Stile) Tilt Rod

The In Stile tilt rod is completely hidden within the panel's stile. To open and close slats simply adjust any one of the slats attached to the In-Stile mechanism and all slats open in unison.

+ 10% for this Rod Option

#### Clearview Split

Shutters taller than 1300mm <u>without a mid-rail</u> require a split in the Clearview tilt rod. You can request a split in a specific location. Always measure from the bottom up for the split location. If no location is requested then your order will automatically receive a split in the centre of the Clearview rod. Having a split in Clearview rods over 1300mm helps ensures good slat closure.



Clearview Option for Paulownia



Clearview Option for Hybrawood and Waterproof

#### Hidden (In Stile) Tilt Rod

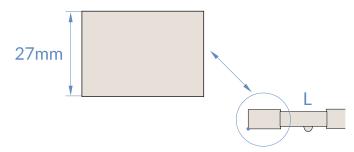
Slat Size	Qty of slats
64mm	20
76mm	17
89mm	14
114mm	11

#### Shutter Glossary

#### Stiles

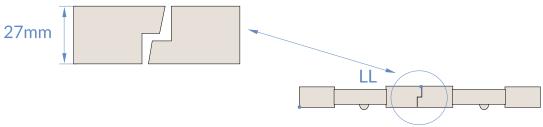
#### **Butt Stile**

Single panels always receive a butt stile on both sides of the panel. When more than 1 panel, the side of the panel that is hinged onto the frame will always have a butt stile.



#### **Rabbet Stile**

All panels (Bi-fold or Tri-fold) receive rebated stiles where there are hinges. The rebate design helps to reduce the light gap in between panels.

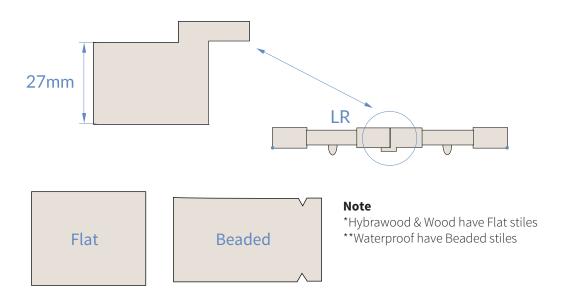


#### Astragal Stile

All meeting panels receive an Astragal on the right opening panel as standard. This covers any light gap between meeting L/R panels. You can advise our team if you prefer to have the Astragal on the left opening panel.

Where possible, when a panel configuration has an uneven number of panels (LLR) manufacturing will supply a second Astragal to offer symmetry to the design. However on some configurations an Astragal could restrict the panels folding so a rebated stile will be supplied.

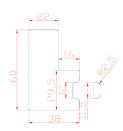
When the configuration has an uneven number of panels and where it is possible, manufacturing will supply a second Astragal to offer symmetry to the design. On some configurations an Astragal could restrict the panels opening function so please speak to our team if you need confirmation before production.



#### Frame Options

#### Wood & Hybrawood

#### Inside Mount -



Plain L60mm Technical Drawing

#### Templates in measure guide



Plain L60mm

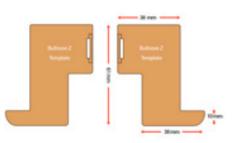
#### Frame as shown in shop



Plain L60mm

21		30,5	16 -1- -1- -1- -1- -1- -1- -1- -1- -1- -	5 60
-	.16	. 38	3	11

Bullnose Z Frame



Bullnose Z Frame



Bullnose Z Frame

#### **Outside Mount -**



Vintage L70mm Technical Drawing



Vintage L70mm with Build outs



Vintage L70mm

Top Tip: Vintage L70mm can be supplied with a **frame build out** to allow you achieve L80mm, L90mm, L100 mm deep frame. Please add the request for a frame build out into the **special notes** in your order and advise our team on the "checking your order" phone call..

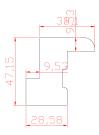
#### Frame Options

#### Waterproof

#### Inside Mount -

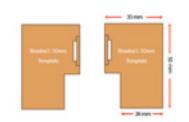


**PV Beaded L50mm** Technical Drawing



**PV Classic Z** Technical Drawing

#### Templates in measure guide



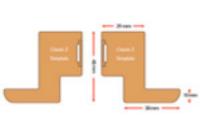
PV Beaded L50mm

#### Frame as shown in shop



PV Beaded L50mm

\*Frame supplied with predrilled fixing holes & round plastic cover caps



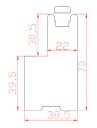


PV Classic Z Frame

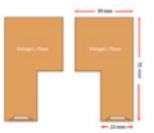
PV Classic Z

\*Frame supplied with predrilled fixing holes & round plastic cover caps

### Outside Mount -



Vintage L70mm Technical Drawing



PV Vintage L70mm



PV Vintage L70mm

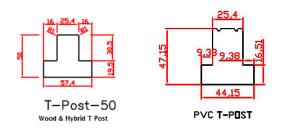
#### When ordering, always input your panel requirements from left to right e.g. LLRR

#### T Posts

Larger windows can be divided into segments using T posts. Panels can be hinged off a T post or multiple T posts.

Always measure from left to right and your dimension should be inclusive of where your frame will be on the left side.

For 1 vertical T post - measure from left to right to the required location of a T post - an example layout would be LRTLR. For a 2nd vertical T post - measure again from the left to the required location of the 2nd T post. e.g. LTLRTR. For a horizontal T post - measure from the bottom up to the required location of the horizontal T post.

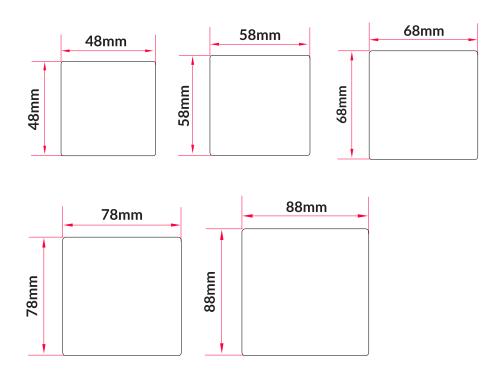


#### **Bay Windows**

#### **Individual Frames**

Angled Bay windows can be fitted with individual frames. Box Bay windows can be fitted with individual frames and square corner posts.

#### Posts are available at 48mmx48mm, 58mmx58mm, 68mmx68mm, 78mmx78mm or 88mmx88mm

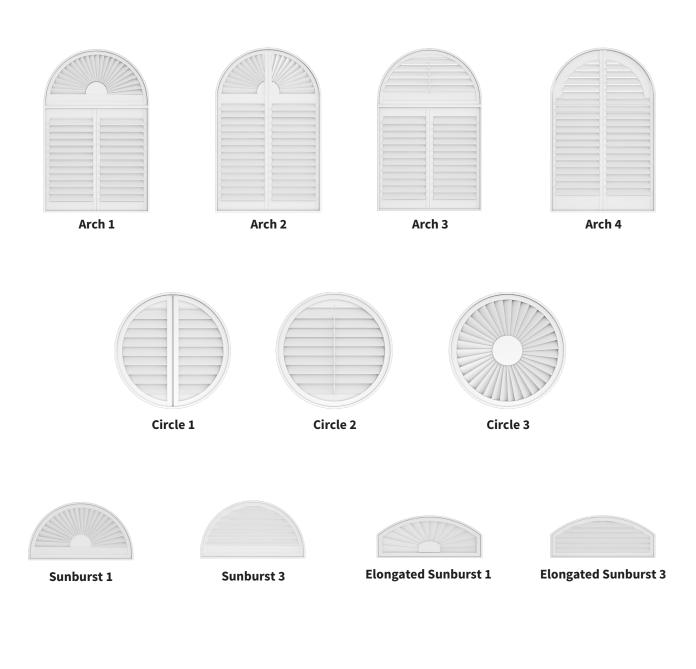


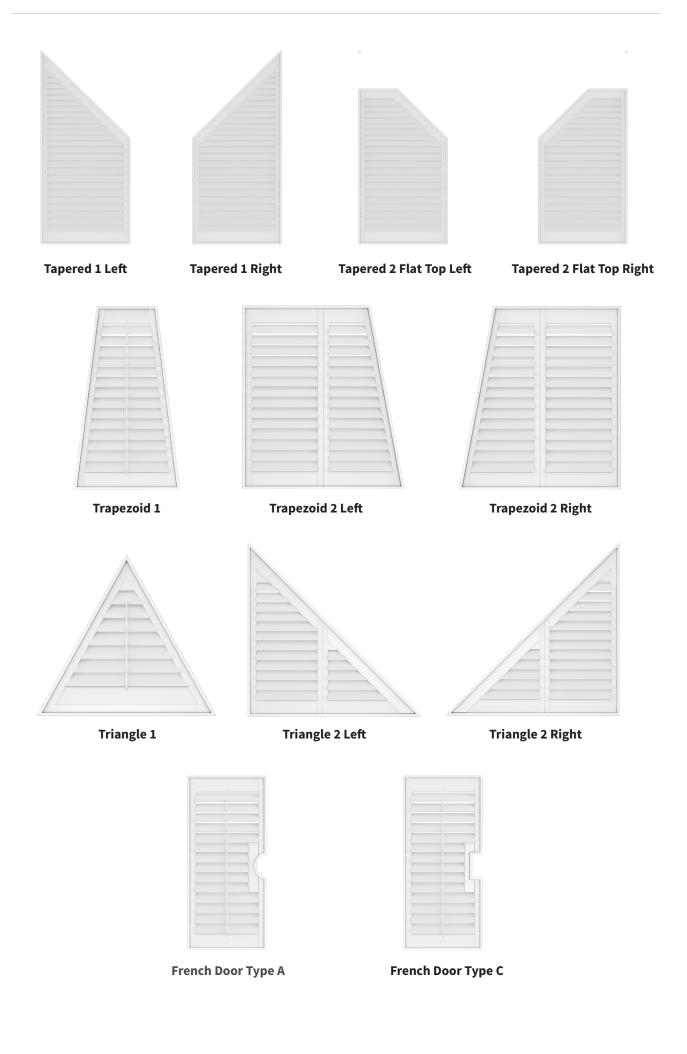
					Does not include fr	
		Width			-	Llaight
	Min		Мах			Height
		Single Hung	Bi-Fold	Multi-Fold(3)	Min	Max
Louvre Size	200			550	250	2050
64mm	200mm	890mm	660mm	550mm	250mm	2950mm
76mm	200mm	890mm	660mm	550mm	250mm	2950mm
89mm	200mm	890mm	660mm	550mm	250mm	2950mm
114mm	200mm	890mm	660mm	550mm	250mm	2950mm
	Hardwo	ood - Shape Shutt	ers Panel siz	e only - Does not ii	nclude frame	
Special Shapes	200mm	890mm	660mm	550mm	250mm	2950mm
	Hard	<b>wood -</b> Solid Rais	ed & Combi	nation Shutters (P	aint, Stain)	
Solid Shutters						
& Combination Shutters	200mm	660mm	660mm	550mm	250mm	2950mm
	proof Shutters Sta	inlass Staal Hinga	P.E.1mm Por	l Adad Stila Dapal si	za anly. Dees not i	ncludo framo
water	oroor snutters Sta		« 3111111 Dea	aded Stile Parlet Siz	ze only - Does not i T	
	h.4.*	Width			-	Lloight
	Min		Max			Height
			D: E 11			
		Single Hung	Bi-Fold	Multi-Fold	Min	Max
Louvre Size						
64mm	200mm	700mm	500mm	N/A	250mm	2950mm
76mm	200mm	700mm	500mm	N/A	250mm	2950mm
89mm	200mm	700mm	500mm	N/A	250mm	2950mm
114mm	200mm	700mm	500mm	N/A	250mm	2950mm
pecial Shapes (Limited)	200mm	700mm	500mm	N/A	250mm	2950mm
		C	ontrol Rod ·	- Splits		
Maximum height before sp						Maximur
Slats before	e a split required in	Hidden Rod: 64r	nm = 20 slats	s 76mm = 17 slats	89mm = 16 slats .	114mm = 11 slats
			Mid Rai	ls		
				Mic	Rail location coul	d move up or down
Over 1900	)mm - 1st Mid Rail R	Poquirod			64mm slat -	
	mm - 2nd Mid Rail F				76mm slat -	
	id Rail Size = 76mm				89mm slat - 114mm slat	
				Request ar		cation and it will not move
		Maximum numbo	_	hinged from one	side	
Style	Wood		Hybrawood			Waterproof
Full Height	3		3			2
Café	3		3			2
Tier on Tier	3		N/A			N/A
Number of Hinge		Hybra	wood & Wo	od T-Post	V	Vaterproof T-Post
ĭ	2 Hinges					
Up to - 1300mm				200		
ĭ	3 Hinges 4 Hinges			<u></u>		1 9.38 <u>9</u> 5.38 전

Windows come in so many shapes. Bespoke shaped shutters can be the perfect solution and we offer many options below. Please speak with our team should you need assistance with a shaped window.

Note: Available in Hardwood only. Manufacturing supply perfect shapes (symmetrical) & we show where to measure in our shapes measure guide. TIP: If the window opening is out of level we recommend the Z frame with the overhang lip.

Manufacturing can take 1-2 weeks longer than standard shutters and our team will provide a technical drawing for your sign off before production begins. Very special attention is required when surveying your special shaped window so please liaise with our expert team. *Insert strip* frames are not available on some special shape frames.





Hinges



Hinge Option
Off White
White
Black
Rub Bronze
Brass
Antique Brass
Stainless Steel *only option for PV Range

#### **Rule for Hinges**

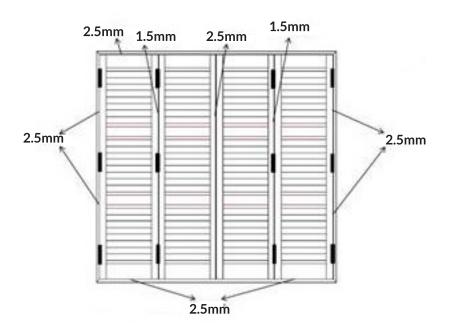
Panel ≤ 1300mm = 2 hinges Panel 1300mm – 1800mm = 3 Hinges Panel 1800mm – 2500mm = 4 Hinges Panel 2500mm – 3000mm = 5 Hinges



#### **Hinge Placement**

From the end of a panel to the middle of the 1st hinge will always be 138mm

#### Gaps for Hinges & Clearance



#### Magnets

Shutters are supplied with small round magnets which are pre inserted into the back of the panel's stile. Wood & Hybrawood frames receive a round magnet strike plate which is pre fitted to the frame. The magnet plate colour will match the colour of the hinge.

For 3-sided frame orders (no bottom frame) recessed magnets in the panels & L strike plates can be requested (when no bottom frame is ordered). Please add special note to any orders requiring this detail.



Waterproof range shutters receive a recessed magnet in the panel and an L strike plate which should be fitted to the frame on installation. The strike plate is shipped in the hardware pack to avoid transit damage.



For ranges where magnets and strike plates are not attached, pre-drilled pilot holes will be provided. Supplying the magnets and plates in the hardware box ensures there is no damage to other frames during the transit.

#### Knobs

Solid shutters will have 2 x small chrome knobs supplied per line. These will not be pre fitted to the panels but supplied in the hardware box.

#### **Clearview Tilt Rod**



Paulownia Shutters will receive a scalloped design Clearview rod, this allows for more movement when the slats open /close so as not to place strain on the wood.



Hybrawood & PV will receive a straight design Clearview rod.

#### Hidden Rod- Instile



Available for all ranges.

#### **Hoffman Key**



**Hinge Packer** 



allows for easy assembly of the entire shutter frame.

There are 2 x sizes, 27mm & 36mm. These plastic keys are pre inserted at manufacturing into both mitred ends of the top and bottom frame pieces. This

The hardware box will contain 1 packer per hinge as per the total order.

#### **Tension Screw Access**

Panels are supplied with the tension screw holes on the side of the panels. This access allows the customer to easily adjust the slat tension.

It is standard practice to leave these holes open, however some customers prefer not to see them. We can recommend <u>Kwik Cap self-adhesive screw cover caps</u> Available in a range of colours they are widely available on line and in some larger DIY Home stores.

#### **Spare Slats & Fixing**

There is 1 x spare slat per line supplied in the frame box. For a single panel, the frame & panel & spare slat will be supplied together in one box. For the shutter where all panels are the same width, 1 x spare slat will be supplied. For the shutter with T-posts & panels of different widths, 1 x spare slat per panel width will be supplied.

Please see images below to understand the type of fixings that are supplied with spare slats. Replacing slats is very straight forward and our team can mail you a short video to explain how it is done.

#### Central & Off-set Tilt Rod



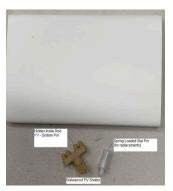
#### Hidden Instile Rod (Wood Shutters)



#### **Clearview Rod**



#### Hidden Instile Rod (PV & Hybrawood)



Screws



Hinge screws will complement the hinge finish. All orders will receive **60mm** long black screws for fixing the frames. For deeper frames, holes will be countersunk. For frames that request very large buildouts, the customer may need to source longer screws.

#### Frame Build Out



A frame **build out** can be requested when you need a deeper frame. Build outs are available on Hybrawood and Wood orders (not Waterproof). You can print out frame templates with your preferred build out size from our measure guides. These templates can be printed out to scale and use during your survey. When placing your order please add a note in the special notes section to confirm the build out size you require on your chosen frame.

All details will be fully discussed with you when you receive our 'Checking your Order" phone call. Any request for a frame build out will be noted in your final order details for you to sign and accept.

Should you need support with frames please feel free to speak to our expert team before you start to survey or place your order.

#### **Frame Holes**

Manufacturing will supply fixing holes (inside insert strip frames) if your order selects (yes) for pre-drilled holes. Frame holes are supplied every 600mm. The first hole starts @ 100mm from the inside tip of the end of the frame.

Waterproof frames (without insert strip) can also select (Yes) for pre-drilled holes. A white plastic cap will be supplied in the hardware box.

#### **Frame ID Stamps**



The frame ID will show either T, B, L, R to indicate the side of frame. It also shows the orders line number.

#### **How Panels Are Numbered**

## For Full Height and Cafe style shutters Panels are numbered as shown 1 2 3 4

For Tier on Tier shutters Ande are numbered a show 1 2 3 4 5 6 7 8 Panels are numbered 1,2,3 etc, working from left to right.

For tier on tier, the same applies with the numbers 'wrapping' down to the lower tier.

#### **T Posts ID Stamp**



There will be a stamp to show the T post location for example this is T2 – T post location 2

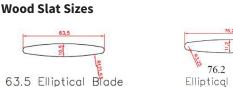
#### **Panel Identification**

Panels will be stamped on the *bottom* except for tier on tier orders. For tier on tier, ID stamps are found on the top of the top tier panel and the bottom of the lower tier panels.

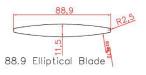
#### **Light Block**

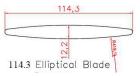
You may request this for shutters where you need a light block and magnet plates to work with a 3 sided frame. It is a separate component piece which is generally screwed to the windowsill or floor.











#### Hybrawood and Waterproof Ranges - Aluminium Core Strength



#### Our paint

- We have moved to a water-based NC (Nitro Cellulose) paint as an increasing number of our customers have expressed a preference for this paint type.
- All components receive a tough PU (polyurethane) primer, finished with several layers of durable NC top coats

#### **Our Paint Benefits**

- NC dries much quicker vs PU
- This ensures manufacturing leads times can be fast, while not compromising quality (e.g. packing order with potentially wet paint spots)
- It meets our customers desire to be a more environmentally friendly paint finish to offer their customers
- Importantly, the environmental benefits offered by NC ensures our production can operate uninterrupted by strict Chinese Govt legislation to improve the environment

#### **Touch up paint**



One bottle of touch up paint with 2 swabs will be provided in the frame box of item 1 of the order.

#### The In's & Outs of Our Shutters

#### **Box Labels**

Panels - **Panels: RRR** Frames - **Panels: F** Trim/ battens /wood posts - **Panels: Timber** 

#### The Packing System



All hardware will be in the accessories box. The label for accessories box location is clear.

When packing a single panel, panel and frame will be packed in 1 box.

When packing 2 panels it will be packed as 2 panels in 1 box and its frame in 1 other box.

If a special shape shutter is a single panel it will pack into 1 box.

2 special shape panels will be packed in 1 box and its frame in 1 other box. If a special shape shutters frame cannot split and needs to be in one piece like an arch then they will pack the shutter frame and panel in one box.

Trim, square post, bespoke battens etc will be in the frame box unless there is too much ordered and then they will be packed in 1 separate box.

Box 1/4 means this order should have 4 boxes in total and this label is for box number 1

#### **How to Measure**

Visit <u>https://shutters.co.uk/measure</u> to select & print the required measure guide and our frame templates.

#### How to Fit

Visit <u>https://shutters.co.uk/install</u> to select & print our installation guide.

#### Key Facts Regarding Shutters

Once surveyed, changes must not be made to the window or surrounding area. Changes could affect the fitting of bespoke shutters (e.g. wall plaster, new tap or windowsill or window handles).

Not all windows are square, so you may need to use decorators caulk or trim to ensure shutters fit 100% level in some openings.

There may be obstructions like skirting boards or dado rails which will need to be altered.

Shutters are not a blackout product and there may be small light gaps around shutters, especially with 3- sided frame installations.

Café shutters cover the lower section of the window only & usually they are fitted with a 3-sided frame with no piece of frame on the top.

Full height shutters are best fitted with 4 sided frames. Panels can have a dividing rail inserted or a split in the Clearview or Hidden rod mechanism. All options will allow separate movement of slats on top and bottom. However, a full height panel will always move as one.

Tier on tier shutters need a 4- sided frame. Tier on tier means top and bottom panels are separate and can open and function independently from each other. This design is best suited to taller or narrow windows. Wider windows are often best fitted with full height shutter panels. We can supply T posts to support wider installations.

Inward opening windows require special consideration. Window functionality could be restricted after shutters are installed, this should be explained at the point of survey. We offer Vintage L frames which can help overcome such challenges.

Items which can restrict the shutter fitting should be removed prior to installation (e.g. BT boxes, alarm boxes, curtains and poles, large furniture)

Should you require assistance please do not hesitate to contact our Customer Services team on 0800 044 8044 or you can email hello@theshutterstore.co.uk

